

# Port of Coupeville

## General and Administrative

2012 Final Budget	2011 Final Budget	Y-T-D 31-Aug-11	E-O-Y Estimate	2012 Final Budget	Notes:
<b>EXPENSES</b>					
<b>COMMISSIONER COMPENSATION</b>					
Weber, Per Diem	1,872	1,120	1,872	1,872	* Includes FICA 18 mtgs. @ \$104/mtg.
McDonald, Per Diem	1,872	1,008	1,872	1,872	18 mtgs. @ \$104/mtg.
Bronson, Per Diem	1,872	1,008	1,872	1,872	18 mtgs. @ \$104/mtg.
Weber, Travel Reimb.	1,000	0	250	1,000	estimate
McDonald, Travel Reimb.	1,000	126	250	1,000	estimate
Bronson, Travel Reimb.	1,000	0	250	1,000	estimate
<b>EMPLOYEE COMPENSATION</b>					
Harbor Master	30,000	22,429	32,000	32,000	* Includes FICA estimate based on 2011 E-O-Y
Port Handyman, work in Coupeville	8,000	4,755	6,500	6,500	estimate based on 2011 E-O-Y
Dock Hand	6,500	6,416	7,500	7,500	estimate based on 2011 E-O-Y
Assist. Harbor Master / Dock Hand	0	603	600	600	estimate based on 2011 E-O-Y
<b>INDIVIDUAL SERVICE FEES</b>					
Port Diver	2,500	717	1,500	1,500	estimate (remove/replace buoys)
Surveyor Services	1,000	0	0	1,000	possible assist conservation easement
Port Engineer	1,000	0	0	1,000	possible assist wharf restoration
Port Accountant	24,000	13,670	20,500	20,500	estimate based on 2011 E-O-Y
Port Webmaster	0	154	250	250	estimate based on 2011 E-O-Y
Port Attorney	3,000	0	0	3,000	possible assist conservation easement
Port Executive Director	36,250	22,900	35,000	35,000	Port admin plus Comp. Plan implement
<b>TAXES</b>					
Labor & Industries	3,000	2,261	3,400	3,400	estimate based on 2011 E-O-Y
Employment Security	400	216	350	350	estimate based on 2011 E-O-Y
D. of R. (all leasehold taxes, less G.F.)	3,750	2,746	3,800	3,900	estimate based on 2011 E-O-Y x CPI
D. of R. B&O tax on fuel sale operations	1,850	1,982	3,100	3,370	estimate (based on est. diesel fuel sales)
<b>DEPT. OF NATURAL RESOURCES</b>					
Penn Cove water space rent	1,970	218	2,040	2,040	rent: wharf (\$1,825) + concessions (\$218)
<b>UTILITIES</b>					
Coupeville Water & Sewer	2,500	2,054	3,080	3,080	estimate based on 2011 E-O-Y
PSE Electricity	10,000	6,452	9,680	9,680	estimate based on 2011 E-O-Y
Island Disposal	500	336	500	500	estimate based on 2011 E-O-Y
Phone/email/website	4,000	2,368	3,600	3,600	estimate based on 2011 E-O-Y
<b>FUEL</b>					
Skagit Farmers Supply (gasoline)	13,800	11,020	13,800	21,280	est. 38% ann. avg 16,000 gal. x \$3.50/gal.
Skagit Farmers Supply (diesel)	22,400	22,461	26,700	34,720	est. 62% ann. avg 16,000 gal. x \$3.50/gal.
<b>SECURITY &amp; FIRE PROTECTION</b>					
Guardian Security	4,500	434	600	4,500	2012 install fire alarm in Port office bldg.(?)
Commercial Fire	1,500	10,526	11,000	1,500	2011 included major repairs/replacements
Inter-Island Fire Safe	200	0	200	200	estimate based on 2011 E-O-Y
	<b>191,236</b>	<b>137,980</b>	<b>192,066</b>	<b>209,586</b>	<b>sum of expenses on this page</b>

**Port of Coupeville**  
**General and Administrative**  
**2012 Final Budget**

	<b>2011</b>	<b>Y-T-D</b>	<b>E-O-Y</b>	<b>2012</b>	
	<b>Final Budget</b>	<b>31-Aug-11</b>	<b>Estimate</b>	<b>Final Budget</b>	<b>Notes:</b>
<b>EXPENSES (continued)</b>					
<b>DONATIONS &amp; MEMBERSHIPS</b>					
WPPA	1800	814	2,300	1,800	2011 included fee, build. assess & mtgs.
Chamber of Commerce	150	150	150	150	Membership \$150
Penn Cove Water Festival	1,000	1,000	1,000	1,000	Annual donation \$1000
Coup. Historic Waterfront Assoc.	40	0	40	40	Annual dues \$40
WICD - Whidbey Farm Tour	500	500	500	500	Greenbank Farm included in tour
Natl. Trust Historic Preservation	50	0	50	50	Donation
Sustainable Whidbey Coalition	100	100	100	100	Annual dues \$100
Misc. Donations & Memberships	0	300	300	0	2011 Writers Conference
<b>PRINTING &amp; OFFICE SUPPLIES</b>					
Whidbey Printers	500	434	500	500	Miscellaneous printing, cards, etc.
Office Max	500	1,185	1,200	500	Office supplies & reproducing
Windows Live One Care	50	0	50	50	Office email security system
<b>ADVERTISING &amp; LEGAL NOTICES</b>					
Town Graphics	500	0	500	500	Whidbey Island map
Newspapers & Magazines	1,500	1,716	2,000	1,500	2011 included legals re: Louie Louie
<b>MATERIALS &amp; SUPPLIES</b>					
Materials & Supplies - G&A	2,000	200	500	1,000	estimate (routine maintnace)
<b>INSURANCE</b>					
Insurance (fire/liability/marina/fuel tanks)	16,000	36	17,500	17,500	Fire, Liabil.,MOLL (\$16,460) + UST (\$994)
<b>CONSTRUCTION, REPAIR &amp; MAINT.</b>					
Construction, Repair & Maint. - G&A	54,100	45,208	57,200	60,774	Wharf south wall & float repairs/replace 2011 includes \$12,000 emerg. Repairs
<b>COMPREHENSIVE PLAN</b>					
Comp. Plan materials, supplies & ads	500	0	0	500	Greenbank Farm transition planning
Comp. Plan Implement. & Grant Match	1,000	0	0	1,000	est. misc. actions on projects & initiatives
<b>MISCELLANEOUS</b>					
Postage	400	190	250	250	estimate based on 2011 E-O-Y
Licensing	200	214	250	250	estimate based on 2011 E-O-Y
Island County Treasurer	300	107	200	200	estimate based on 2011 E-O-Y
Misc. (incl. State audits & election)	2,500	8,866	9,000	5,000	est. includes election
	<b>83,690</b>	<b>61,020</b>	<b>93,590</b>	<b>93,164</b>	<b>sum of expenses on this page</b>
<b>PORT G &amp; A EXPENSES</b>	<b>274,926</b>	<b>199,000</b>	<b>285,656</b>	<b>302,750</b>	<b>Major expense changes 2011-2012: higher fuel costs, higher C, R &amp; M</b>

